



## PROOF OF RESIDENCY

The person, with whom the student(s) lives must attach proof of residency, dated within the last thirty (30) days and must show parent, guardian or legal name and street address. Please note that a P.O. Box is **NOT** acceptable as a residence address. **Please carefully read the scenarios listed below and provide the documentation that applies to your student's living situation.**

### Possible Living Situation #1

If you own and live in the resident property, you will need to provide:

1. Photo identification;
2. A deed or a Mortgage Statement in your name showing residence property address;
3. A current Georgia Power bill in your name for the current month showing the residence property address; **AND**
4. Two additional supporting documents in your name showing the residence property address.

### Possible Living Situation #2

If you rent and live in the rental property, you will need to provide:

1. Photo identification;
2. Copy of the lease/rental agreement (or current HUD Certificate of Compliance/Annual Renew Notice);
3. A current Georgia Power bill in your name for the current month showing the residence property address; **AND**
4. Two additional supporting documents in your name showing the residence property address.

### Possible Living Situation #3

If you are living at a property with the owner or being rented by another person, you will need to provide

1. Photo identification;
2. A deed, mortgage statement, or Lease/Rental Agreement (or current HUD Certificate of Compliance/Annual Renewal Notice) in the owner or primary renters name and showing residence property address;
3. Georgia Power bill (current within the last 30 days); **AND**
4. Three supporting documents in your name showing the residence property address.

### LIST OF ACCEPTABLE SUPPORTING DOCUMENTS

- Current Georgia driver's license or Georgia identification card if the address on the identification is the same as the residential address
- Bank statement, loan documents, credit card statement, monthly activity statement, voided check
- Home mortgage payment book
- Health insurance, previously issued W-2 or Form 1099, pay stub
- Fulton County property tax statement with evidence thereupon of payment
- Voter registration documentation from Fulton County
- A current motor vehicle registration (tag receipt)
- Cable, telephone, cell phone or gas bill
- Receipt to have utilities connected
- Mail delivered by the United States Postal Service other than general mail addressed to occupant or resident

**NOTE: If legal custody of a child is split between two parents**, in ADDITION to the documents listed above, you must also attach a certified copy of the most recent court order identifying each parent's respective award of physical custody. You are responsible to immediately inform the school of any changes to the court order.

**If the Lease/Rental Agreements requires all occupants to be listed, the names of the occupants must be listed on the Lease/Rental Agreement.**

**Homeless students should contact the school social worker or the APS Homeless Coordinator at 404-802-2245.**

**If you have any questions regarding proof of residence, please contact the Department of Student Relations at 404-802-2233 or [placements@atlantapublicschools.us](mailto:placements@atlantapublicschools.us).**